Andy G. Beshear
Governor

KENTUCKY BOARD OF PHYSICAL THERAPY

312 Whittington Parkway, Suite 102
Louisville, Kentucky 40222
http://pt.ky.gov

Stephen Curley
Executive Director

EXAMINATION CANDIDATE INSTRUCTIONS
PHYSICAL THERAPISTS INTERNATIONALLY EDUCATED

To qualify as a candidate for physical therapist licensure in Kentucky when internationally educated, an applicant must meet the following requirements per KRS 327.060 and 201 KAR 22:070:

1) **Educational Credentials Evaluation**: Arrange to have an original favorable educational credentials evaluation report from a credentialing agency using the current "Coursework Evaluation Tool" (CWT) copyrighted by the Federation of State Boards of Physical Therapy (FSBPT) from one of the following agencies:
    a. Foreign Credentialing Commission of PT, Inc. (FCCPT) http://www.fccpt.org/
    b. International Education Research Foundation Inc. (IERF) http://www.ierf.org/
    c. International Consultants of Delaware Inc. (ICD) http://www.icdeval.com/

This report will provide the board with information required concerning your level of education. If you have already received an evaluation from one of these agencies, direct them to provide an "original copy" bearing their seal.

KRS 327.060 states the credentialing agent will show:

1) Written proof that the physical therapy education is recognized by its own ministry of education,
2) Proof of authorization to practice as a physical therapist in the country of education;
3) Whether the education is substantially equivalent to requirements for physical therapists in a CAPTE accredited program.

2) **English Proficiency**: If English is not your native language, you are to have the results of the TOEFL iBT examination or the Test of Spoken English (TSE) sent to the board directly by the examining company. Kentucky TSE CODE NUMBER IS 9917. Minimum TSE score required is _____ Minimum TOEFL iBT scores are: writing, 4.3; speaking, 4.3; reading, 4.3; listening, 4.3; with an overall score of not less than 4.3.

3) **FEDERAL AND STATE CRIMINAL BACKGROUND CHECK** All applicants for licensure must complete a federal and state criminal background check at their own expense. To begin this background check you must be fingerprinted. You must schedule a fingerprinting appointment with one of the IdentoGO agencies authorized by the Kentucky State Police. Click this link to register https://uenroll.identogo.com/

You will register with the service code for the Kentucky Board of Physical Therapy which is 27GK3Q. The cost is $57, with an additional charge for livescan if you use an IdentoGO outside the state of Kentucky. The results of this background check must be received before your credentials are issued. **You should begin this process as soon as possible as the fingerprint process could take up to 8 weeks. Please see our website for more specific instructions. www.pt.ky.gov.**

These reports will confirm your response to the questions concerning convictions on your application form. It is critical that you include the required court records for ALL convictions; not

merely felony convictions. **ALL convictions must be listed. Do not list minor traffic violations unless the use of alcohol or narcotics is involved.**

4) **APPLICATION FOR LICENSURE**: Complete Kentucky's application for credentialing. The application must be completed in full and include your full name (no abbreviations, initials). Include a recent picture that is at least 1" x 2", and no larger than 2" x 3". You are to personally sign and be responsible for the accuracy of all application materials. Each applicant is to furnish his or her own residence address on the application form but may request in a separate letter that correspondence be sent to you through another address.

5) **APPLICATION FEE + EXAMINATION FEE + PROMETRIC CENTER FEE**:
   a. **Kentucky Application Fee** of $225: Acceptable forms of payment include cashier's check, certified check, or money order made payable to the "KY Board of Physical Therapy" and sent with your application for credentialing to the Kentucky Board office. You may also pay by credit card on our website, pt.ky.gov.
   b. **FSBPT Examination Fee** may be paid by credit card through online registration at www.fsbpt.org. Upon approval by the KY Board of Physical Therapy, you may download the Authorization To Test letter from the FSBPT Website.
   c. **Prometric** - Schedule your appointment or find a test center online at www.prometric.com/fsbpt.

6) **JURISPRUDENCE EXAMINATION** Applicants for licensure are required to complete Kentucky's current Jurisprudence Examination (JE), an open book exam on our Practice Act (Law and Regulations). You may take this exam online at pt.ky.gov. The application and fee for licensure must be received in Board office before you are eligible to take this exam.

7) **SUPERVISED PRACTICE REQUIREMENT**: Our statute/law requires a person internationally educated to be determined to be clinically competent following a minimum of three months supervised practice as a condition of licensure. NOTE: Clinical competency must be achieved **within six months**. Supervised practice must take place in a facility that is actively involved in the clinical education of physical therapist students from a CAPTE accredited program, and under the supervision of a physical therapist who has been a clinical education supervisor within the previous three years. Please note the requirements as stated on the enclosed "Supervisory Agreement Statement" which must be completed by both parties and sent to the board as one condition of being issued a **Provisional License** to practice.

8) **LEGAL AUTHORIZATION TO WORK**: Before a provisional license or license can be issued, the board must receive a copy of your legal authorization to reside and seek employment in the US; i.e., VISA or Green Card.

9) **INS LETTER**: When you have met all application requirements to practice except proof of practice, the board will issue a letter to you or your designee which will document your pending provisional license status to assist in your immigration. The permit will be issued in conjunction with your arrival and submission of a copy of your legal authorization to reside and work in Kentucky, and a completed Supervisory Agreement.

The Kentucky Board of Physical Therapy does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or in the provision of services and provides, upon request, reasonable accommodation including auxiliary aids and services necessary to afford individuals with disabilities an equal opportunity to participate in all programs & activities. Special accommodations must be requested in writing the time of application, and registration for the NPTE.